

# PRESBYTERY of NEVADA

## Installation and Ordination Services Cheat Sheet - updated August 2023

### *G-2.0805 Installation Service*

*When the congregation, the presbytery, and the minister of the Word and Sacrament (or candidate) have all concurred in a call to a permanent or designated pastoral position, the presbytery shall complete the call process by organizing and conducting a service of installation. Installation is an act of the presbytery establishing the pastoral relationship. A service of installation occurs in the context of worship. The order for that service of worship in the Directory for Worship (W-4.4000) shall be followed.*

### *W-4.0402: Setting for the Service*

*Ordination, installation, and commissioning may take place during the Service for the Lord's Day as a response to the proclamation of the Word. Ordination, installation, and commissioning may also take place in a special service that focuses on Jesus Christ, the gifts of the Holy Spirit, and the mission and ministry of the Church, and which includes the proclamation of the Word and may also include the celebration of the Lord's Supper. The ordination and/or installation of a minister of the Word and Sacrament<sup>†</sup> shall take place at a time that enables substantial participation of the presbytery.*

1. **An Outline of the Administrative Commission meeting before the service:**
  - a. The Presbytery moderator or designee shall convene the commission with prayer.
  - b. A clerk is appointed and takes minutes to submit to the Presbytery.
  - c. Members of PCUSA presbyteries may be added. Ordinarily, less than ⅓ of the commission.
  - d. The members of the commission present and participating are recorded.
  - e. Responsibilities for parts of the worship service are confirmed.
  - f. If the Lord's Supper is celebrated, it is authorized by the commission.
  - g. The commission votes to dissolve at the conclusion of the service.
  - h. The commission adjourns with prayer.
  
2. **The Service of Installation/Ordination:**
  - a. The printed order of worship should state that this is a service of the Presbytery of Nevada.
  - b. Members of the Presbytery and other churches may be asked to stand and be recognized.
  - c. All members of the commission shall take part in the service.
  - d. Those ordained or installed gather at the baptism font – *W-4.0403*
  - e. The moderator of the Presbytery or designee on the commission shall pose constitutional questions to the candidate and the congregation.
  - f. It is appropriate for the moderator to offer the prayer of installation/ordination.
  - g. Those being ordained **kneel** for the prayer of ordination and the laying on of hands by the commission and optionally those previously ordained. Those who are already ordained **stand** for the prayer of installation with the congregation.
  - h. Signs & symbols of blessing may be conferred on the newly installed or commissioned person.
  - i. After prayer, the moderator or designee makes the declaration of ordination or installation
  - j. After the declaration is appropriate for the person ordained or installed to be welcomed and charged in their ministry. A charge to the congregation is also appropriate.
  - k. It is suggested that offerings received during Installations and/or Ordination Services be used to fund the Nevada Inquirers/Candidate Assistance. – *Policy Number 8*
  - l. When a minister of the Word and Sacrament is ordained or installed, it is appropriate for that person to preside at the Lord's Supper in the same service; she or he may also give the blessing at the conclusion of the service.

**Do** you trust in Jesus Christ your Savior, acknowledge him Lord of all and Head of the Church, and through him believe in one God, Father, Son, and Holy Spirit?

**Do** you accept the Scriptures of the Old and New Testaments to be, by the Holy Spirit, the unique and authoritative witness to Jesus Christ in the Church universal, and God's Word to you?

**Do** you sincerely receive and adopt the essential tenets of the Reformed faith as expressed in the confessions of our church as authentic and reliable expositions of what Scripture leads us to believe and do, and **will** you be instructed and led by those confessions as you lead the people of God? *\*Response should be: I do, and I will*

**Will** you fulfill your ministry in obedience to Jesus Christ, under the authority of Scripture, and be continually guided by our confessions?

**Will** you be governed by our church's polity, and will you abide by its discipline?

**Will** you be a friend among your colleagues in ministry, working with them, subject to the ordering of God's Word and Spirit?

**Will** you in your own life seek to follow the Lord Jesus Christ, love your neighbors, and work for the reconciliation of the world?

**Do** you promise to further the peace, unity, and purity of the church?

**Will** you pray for and seek to serve the people with energy, intelligence, imagination, and love?

**Will** you be a faithful minister of the Word and Sacrament, proclaiming the good news in Word and Sacrament, teaching faith, and caring for people? Will you be active in government and discipline, serving in the councils of the church, and in your ministry, will you try to show the love and justice of Jesus Christ?

*A ruling elder shall face the congregation along with the (associate) pastor-elect and ask the congregation to answer the following questions:*

**Do** we, the members of the church, accept [name] as our (associate) pastor, chosen by God through the voice of this congregation to guide us in the way of Jesus Christ?

**Do** we agree to pray for [her/him], to encourage [her/him], to respect [her/his] decisions, and to follow as [she/he] guides us, serving Jesus Christ, who alone is Head of the Church?

**Do** we promise to pay [her/him] fairly and provide for [her/his] welfare as [she/he] works among us; to stand by [her/him] in trouble and share [her/his] joys?

**Will** we listen to the Word [she/he] preaches, welcome [her/his] pastoral care, and honor [her/his] authority as [she/he] seeks to honor and obey Jesus Christ our Lord?