



The Presbytery of Nevada

Synod of the Pacific Presbyterian Church (USA)

TO: Clerks of Session

Date: November 14, 2023

Thanks for all the work you do! Congratulations to the folks who got their books reviewed at the September Presbytery meeting. Elder John Harbison is a superhero of the Presbytery for his work.

Christ
Green Valley
Community, Hawthorne

Community, Lamoille
Spanish Springs
Taiwanese American

Valley, Mesquite
Lake Tahoe Community

Your sticker for your minutes should be included in this mailing.

If you are not listed, please get in touch with me about how to get your minutes reviewed and your sticker!

The **Annual Statistical report** should be approved by the session as early as possible after December 31, 2023; the report does ***not*** require the approval of your congregation. Use the same user ID and password as last year, and please don't forget to include the exclamation point (!) and the end of the password!

There is no longer a printed workbook since entry is online. There is online help, which includes a link to log-in and a PDF version of the workbook:

oga.pcusa.org/section/churchwide-ministries/stats/statistical-reporting-faq/.

Or use our presbytery link shortcut: pbyl.ink/annual

BEFORE SUBMITTING! Please ***print*** out a completed electronic copy of your **Statistical Report and Clerk's Annual Questionnaire** and **forward it to me at the address listed below, or you may email it to clerk@nevadapresbytery.org**. Instructions for printing are in the FAQ page linked above.

If you need your user id and password, please email me and let me know. If you have any questions, please do not hesitate to contact me (see below).

Don't forget to **mail your Mission Giving** to our 2023 (through January 2024) Financial Director **Vern Manke** at the Presbytery address, 2613 Empire Ranch Rd #22076, Carson City, NV 89706.

However, **The Per Capita and Financial Health Assessment** goes to our 2024 *Director of Finance*, **Scott Plummer**, at Grace Presbyterian Church, 1515 W Charleston Blvd, Las Vegas, NV 89102. This will be the new temporary financial address for the Presbytery (until Grace moves into its new building!)

NOTE: Per Policy #1 in the Manual of Operations, "All churches having paid their full Per Capita Apportionment payments and having submitted proof of their Annual Statistical Reports postmarked prior to midnight 15 February shall be granted a ten percent (10%) discount." (revised 1/9/2021)

If a called and installed Pastor has changed compensation, you must notify the Committee on Ministry and the Board of Pensions through Benefits Connect, logon.pensions.org (within 60 days). The Committee on Ministry reviews the ministry of all ministers and commissioned pastors before and during their March meeting, which includes compensation.

New for 2024, if your pastor is called and installed, 12 weeks of paid family leave **must be added** to the call for 2024. (G-2.0804) Commissioned Pastors, Stated Supply, and part-time positions with a contract with the session instead of a call with the congregation are NOT affected.

Also (G-3.0106) states that all councils (session is a council, but not deacons) shall adopt and implement the following policies:

- a sexual misconduct policy
- a harassment policy,
- a child and youth protection policy, and
- an antiracism policy.

These would be excellent additions to the required Manual of Administrative Operations for your church that specifies the form and guides the work of the mission of the session. (G-3.0106)

With the 2023-2025 Book of Order, Christian Educators, Commissioned Ruling Elders, Inquirers and Candidates, Ruling Elders serving on session, presbytery, synod, or general assembly, and all ministers of the Word and Sacrament, including retired and at-large, are required to complete boundary training, which includes the topic of sexual misconduct, and child sexual abuse prevention training for its members at least every thirty-six months.

Since the training requirement was effective July 9, 2023, technically, this must be completed by July 8, 2026 (every 36 months). I recommend offering it yearly in case an elder misses a training (or two).

This is information about what presbytery is doing:

The presbytery's Equipping Committee is working on the presbytery's training (the presbytery is a council), probably using our insurance provider, United Church Insurance, resources guided by our agent, Jennifer Perri. If a church wishes to use this free service, each church can set up their Administrator, who can sign up and track folks' completion of the online courses. www.praesidiumib.com/signup/

Jennifer Perri is happy to discuss how United Church Insurance Services might provide training to a session. Her cell is 216-509-3339, and her email is jperri@InsuranceBoard.org There are online trainings available on a variety of topics at www.insuranceboard.org/online-learning/

Thanks for your service. Contact me with any questions. Without clerks of session, there aren't Presbyterian churches! You make the difference.



Rev. Mr. J. Christy Ramsey (he/him/his)
Stated Clerk/General Presbyter
clerk@nevadapresbytery.org
2613 Empire Ranch Rd #22076 Carson City, NV 89706
Office: 775-237-8733 (Eureka #) cell/text: 775-445-0051