



# The Presbytery of Nevada

Synod of the Pacific Presbyterian Church (USA)

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TO: Clerks of Session

Date: January 22, 2021

RE END OF YEAR REPORTS

Copy: Moderators of Session

I missed the annual letter about reports. Sorry about that I plan to do better next year. I hope many of you are far ahead of me and have them filed already.

The **Annual Statistical report** should be approved by the Session as early as possible after the December 31, 2020; the report does not require approval of your congregation. Use the same user ID and password as last year and please don't forget to include the exclamation point ( ! ) and the end of the password!

There is no longer a workbook since entry is online. There is online help:  
<https://oga.pcusa.org/section/churchwide-ministries/stats/statistical-reporting-faq/>

The 2020 **Financial Health Assessment** from Nevada Presbytery Board of Trustees and the **Per Capita Apportionment** for 2020 has already been forwarded to you separately by the Director of Finance, Elder Vern Manke.

Please print out a completed electronic copy of your **Statistical Report and Clerk's Annual Questionnaire** and forward to me at the address listed below or you may email it to [clerk@nevadapresbytery.org](mailto:clerk@nevadapresbytery.org)

Don't forget to **mail your Per Capita and Financial Health Assessment to Vern Manke so he can determine your discount. His address is: Director of Finance, 2613 Empire Ranch Rd, Carson City, NV 89721.**

**NOTE:** In accordance with Policy #1 in the Manual of Operations, "All churches having paid their full Per Capita Apportionment payments and having submitted proof of their Annual Statistical Reports postmarked prior to midnight 15 February shall be granted a ten per cent (10%) discount." (revised 1/9/2021)

And don't forget, if your Pastor(s) has had a change in salary, you must notify the Stated Clerk and send a Board of Pensions form #ENR111, which is available from the Board of Pensions website ( [www.pensions.org/](http://www.pensions.org/) ).

**If you need your user id and password, please email me and let me know.** If you have any questions, please do not hesitate to contact me (see below).

Rev. Mr. J. Christy Ramsey, (he, him, his)  
Stated Clerk/General Presbyter  
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